



2021 Community Micro Grant Request for Applications & Grant Guidelines

Program Introduction

The Natwani Coalition is a non-profit organization representing an affiliation of Hopi organizations and individuals dedicated to preserving Hopi farming traditions, strengthening the local Hopi food system and developing innovative sustainable strategies to promote wellness of the Hopi & Tewa People. Go to natwanicoalition.org for more information.

Community Micro Grant Description/What We Fund

The 2021 Community Micro Grant is an opportunity to fund projects from the Hopi/Tewa Community focused on (1) sustainable methods of agriculture, (2) supporting healthy food distribution & consumption, and (3) preserving traditional food & farming knowledge. A total amount of \$10,000.00 is available to distribute at \$500.00 per award.

Important Dates/Award Amount

Request for Applications Open: March 1, 2021

Request for Applications Deadline: April 9, 2021 5:00 PM MST

Micro Grant Funding Period: April, 2021 – August 31, 2021

Award Request Amount: \$500.00

Applications submitted shall be graded on the following areas of criteria:

- Supporting & preserving traditional, sustainable farming/gardening and ranching practices;
- Increases the availability of fresh produce to Hopi/Tewa families;
- Promotes traditional/healthy foods & diets in the community and to Hopi/Tewa families;
- Strengthens the growth & preservation of the local food system;
- Addresses a need in the Hopi/Tewa farming or ranching community through its proposed activities;
- Is feasible to complete within grant timeframe and proposed budget;
- Demonstrates proper resources or experience to complete proposed project;
- Demonstrates involvement of Hopi culture, values and traditions;
- Demonstrates community involvement/support.

Micro Grant Program Restrictions

- Proposed projects must take place on the Hopi Reservation.
Important Note: If proposed project takes place on public land, such as, but not limited to, village and school property, applicant must provide secured permission from land holder to begin project.
- Applicants may only submit one (1) application packet for the Community Micro Grant.

Eligible Applicants

- Hopi & Tewa tribally enrolled members representing their family or clan farming, gardening, or growing areas;
- Village Administrators & Staff members representing their Village, Senior and/or Youth programs;
- Others: Hopi/Tewa community members or volunteers that provide a public service through the demonstration of their work in food, farming or growing.

Ineligible Applicants

- Individuals awarded who were awarded the Community Micro Grant in the year 2020 are unable to apply for the grant year of 2021.



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Eligible expenses

- Equipment for farming, growing, gardening, orchards, fencing, ranching, small animal husbandry or restoration work
- Materials for farming, growing, gardening, orchards, fencing, ranching, small animal husbandry or restoration work
- Materials/Supplies for education outreach and training workshops
- Fees for vendors, technicians or specialized services
- Stipends or honorariums for presenters or trainers

Ineligible Expenses

- Staff salaries & benefits
- Loans, liens, investments or debts
- Travel/Lodging
- Food/M meal Expenses
- Funds may not be used for litigation, lobbying or political activity
- Funds awarded shall not be used to supplant any existing funding

APPLICATION PACKET CHECKLIST & SUBMISSION INSTRUCTIONS

- ☐ **Application Form** – All Pages Completed & Signed
IMPORTANT NOTE: Typewritten applications are highly preferred. Handwritten applications will be accepted, however applications must be **clear and legible**.
- ☐ **Project Budget Summary Sheet** – Completed Form
- ☐ **Volunteer Waiver & Release Form** – Reviewed & Signed
- ☐ **Release Authorization Form** – Reviewed & Signed
- ☐ **Letters of Support** – Minimum of two (2) letters of support from **key individuals** who will be supporting your project goals, benefit from the completion of your project, or will be assisting in the completion of your project. **IMPORTANT NOTE:** Letters of Support from immediate family members shall be limited to submitting only one (1) Letter per application packet.

All Application Packets May Be Submitted by Mail (Postmark date no later than 4/9/21), Email, or Hand Delivery No Later Than April 9, 2021 5:00 PM.

Natwani Coalition P.O. Box 301 / 110 Main Street Kykotsmovi, AZ 86039

Phone: (928) 734-2380 Email: kyle.nutumya@hopifoundation.org

Applications will not be returned. Please ensure you make a copy of the application for yourself.

Grantee Expectations & Guidelines

Upon notifications of award all grantees will be required to complete the following requirements:

1. **Final Report:** All grantees are required to submit a final project report at the completion of their project. Final reports are due no later than August 31, 2021 at 5:00p.m.
 - a. Reports may be mailed, emailed, or hand delivered.
2. **Submit Receipts & Invoices:** All grantees will be required to submit copies of their receipts and invoices for direct purchases made related to this grant no later than August 31, 2021.
3. **Project Updates:** All grantees will be required to provide a monthly project update by email or call to the Natwani Coalition on the progress of their projects.
4. **Workshops:** All grantees will be required to attend two (2) virtual community workshops sponsored by the Natwani Coalition during the Micro Grant funding Period. Workshop topics & dates TBD.